

**The Gordon Schools**

**Agreed**

**Collegiate Staff Calendar**

**2019-2020**

* This Collegiate Calendar reflects Aberdeenshire’s school holiday pattern for 2019-2020
* There are 3 Occasional Days allocated for this Session which been agreed with our Cluster and Parent Council. We also have two additional in-service days which have been granted on a national basis and are placed to be consistent across Aberdeenshire Council.
* The SQA Coursework Uplift dates for N5, H and AH for 2019-2020 are included.

The SQA exam timetable for 2020 has been published; start/end dates are included.

Our SQA Coordinator will issue a separate TGS SQA Calendar for the more detailed SQA deadlines. The main SQA coursework pick-ups are included.

* A full list of Tracking & Reporting dates for next session is included at the end of the Calendar.
* \*\*\*The timetable for the following session (20/21) is dependent upon our consultation over the structure of our School week. This may well impact on when our timetable for 2020/21 begins and whether we have to put interim arrangements in place for June 2020. New bus contracts will not be in place until August 2020 so any new structure could only begin from the new term.

**Updated: 1 November, 2019**

**The Gordon Schools Term 1 Session 2019-2020**

**Monday 19th August – Friday 11th October (8 weeks)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **w/b** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **1**  **19 Aug** | **TGS**  **In-Service:**  **Our Vision, Structures & Impact** | **Additional TGS**  **In-Service: Evidencing Improvement** | **Start of Term 1**  **for pupils** |  | MVP Pupil Training day |
| **2**  **26 Aug** |  | S3 Huntly Heritage workshop p4-6 | AH Biology Fieldwork trip  all day | YPI Assembly S3 Launch p5 | MVP Pupil Training day |
| **3**  **2 Sept** | Pupil Council (PC) Assemblies week  Freiburg/  Strasbourg trip departs | SLT & FH/PT Meeting (1): Learning, Teaching & Assessment | S1 Maths Relay: Lunch | S1 Maths Relay: Lunch  H&Wb Young Leaders Launch  Woodhill House  Energy Girls@  Oil&Gas: TECA | S1 Maths Relay: Lunch |
| **4**  **9 Sept**  **Hands-up survey week** | Pupil Council Manifesto week  Freiburg/  Strasbourg trip returns | H Geography fieldwork: Tarnash Falls | S2 Huntly Castle Visit | Collegiate Meeting (1): Learning, Teaching & Assessment |  |
| **5**  **16 Sept** | Optional Work Experience week for S4/5/6  Citizenship Shoebox Appeal begins  Parents in Partnership (1) | Aberdeenshire & HMIe ES  visit | Aberdeenshire & HMIe ES  visit | Pupil Council Election day |  |
| **6**  **23 Sept** | SLT & FH/PT Meeting (2): Health & Wellbeing | S1 Sponsored Walk  Future Asset Conference: Edinburgh  (Six S5/6 pupils) | Adv Higher  Geography  Trip  Macmillan Coffee Morning | UCAS HE Exhibition  Aberdeen | Nat Geography all day in Huntly |
| **7**  **30 Sept** | Pupil Council Training am | S1 Walk reserve date  National Modern Studies trip: Scottish Parliament  PC Class  Council (1)  Registration | Collegiate Meeting (2): Health & Wellbeing  PiP Evening Fashion Show with M&Co | Pupil Council Meetings (1)  p1 + SYP Democracy Day  Rotary Young Musician Competition Eve  End Citizenship Shoebox Appeal | Pupil Council Exec-SLT Meeting (1)  p1 |
| Mock Trial  Aberdeen Courts  Saturday AM |
| **8**  **7 Oct** |  | S1 Parents’ Meeting | H Geography  trip: Aberdeen  S4 Crash Live event PM | Pupil Council Feedback (1)  Nat History trip: Bannockburn  **End of Term 1**  **For Pupils** | **Additional TGS**  **In-Service** |

**The Gordon Schools Term 2 Session 2019-2020**

**Monday 28thth October – Friday 20th December (8 weeks)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **w/b** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| ***9***  ***28 Oct*** | **Start of Term 2 for all** |  | SLT & FH/PT Meeting (3): TMR |  | S4/5/6  Senior Phase Tracking (1) |
| ***10***  ***4 Nov*** | Modern Studies S3 & S6 Peterhead Prison Museum Visit | Collegiate Meeting (3): TMR |  | S5 ‘Safe Drive  Stay Alive’ Aberdeen p 3-6  UKMT Junior Maths Challenge | S3 Army STEM event  all day  Initial SQA entries confirmed |
| ***11***  ***11 Nov*** |  | Parents in Partnership (2) | PC Class  Council (2)  Registration | NESCOL  Fraserburgh:  Experience Day  TGS DYW  Apprenticeship & Careers Fair  2pm – 8pm | S3  CfE Tracking  Energy Girls @ Shell Conference |
| ***12***  ***18 Nov*** | **Aberdeenshire**  **In-Service** | **TGS**  **In-Service:**  **Universal Support** |  | Pupil Council Meetings (2)  P2 | p2 Pupil Council Exec-SLT Meeting (2) |
| ***13***  ***25 Nov*** |  | YPI Run-through S3 and S2 - Hall | S1  CfE Tracking  Pupil Council Feedback (2) | Inter-House Swimming Gala | TGS YLOL to Banff Academy all day: Relationships |
| ***14***  ***2 Dec*** |  | S3 YPI Final Event Evening  7pm | Christmas Fair  Lunchtime | Banff YLOL to TGS all day: Relationships  ‘DEFIB Day’  Sports Ambassadors | S2 CfE  Full Report  S3 History trip: Edinburgh  ‘Forbidden Planet  Technical/Dress  all day |
| ***15***  ***9 Dec*** | ‘Forbidden Planet’  PM Matinee  Pensioners’ Party | ‘Forbidden Planet’  Evening Performance | ‘Forbidden Planet’  Evening Performance | ‘Forbidden Planet’  Evening Performance | Christmas Jumper Day |
| ***16***  ***16 Dec*** | S3 Parents’ Meeting | Junior School Dance | Senior School Dance  Christmas Maths Relay: Lunch |  | **Christmas Service: Strathbogie Parish Church**  **End of Term 2** |

**The Gordon Schools Term 3 Session 2019-2020**

**Monday 6th January – Friday 3rd April (13 weeks)**

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| **w/b** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **17**  **6 Jan** | **Start of**  **Term 3 for all** |  | Curriculum Info Evening for  S3, S4 & S5 | SLT & FH/PT Meeting (4):  Sustainability |  |
| **18**  **13 Jan** |  |  | S2 Parents’ Meeting | Start: N5-H-AH Exam Diet |  |
| **19**  **20 Jan** | PC Class  Council (3)  Registration  Collegiate Meeting (4): SQA and AAAs |  |  | Pupil Council Meetings (3)  p3 | Pupil Council Exec-SLT Meeting (3)  p3 |
| **20**  **27 Jan** |  |  |  | Pupil Council Feedback (3) |  |
| **21**  **3 Feb** | End: N5-H-AH Exam Diet  Parents in Partnership (3) | P7 into S1 Information Evening (1) |  | S3 DTP +  Men ACWY Imms  UKMT Intermediate Maths Challenge |  |
| **22**  **10 Feb** |  | Curriculum Info Evening for S2 | S3 CfE  Full Report  S3 ‘Languages in Work’ morning  Inter-House Cross Country | **Occasional Day (1)** | **Occasional Day (2)** |
| **23**  **17 Feb** | **Mid-term holiday** | **Aberdeenshire**  **In-Service** | **TGS**  **In-Service:** | S4/5/6 Parents’ Meeting (1) |  |
| **24**  **24 Feb** | S4/5/6  Senior Phase Tracking (2)  SQA Levels confirmed | S4/5/6 Parents’ Meeting (2) | NASSA Cross Country |  | Deadline for SQA Unit only entries |
| **25**  **2 Mar** |  |  |  | World Book Day  S3 MMR Catch-up + S1 Boys HPV |  |
| **26**  **9 Mar** |  | SLT & FH/PT Meeting (5):  Self-evaluation | S2 English Johnstons Elgin  present to TGS | S1+S2 Girls HPV | S2 ALEC workshop |
| **27**  **16 Mar** | Aberdeenshire Progress visit  PC Class  Council (4)  Registration | Aberdeenshire Progress visit  S2 English (1/3) Johnstons Elgin | S2 English (1/3) Johnstons Elgin  SQA N5 Uplift\* (1)  **(\*not Art / Music / P.E.)** | Pupil Council Meetings (4)  p4 | S2 English (1/3) Johnstons Elgin  Pupil Council p4 Exec-SLT Meeting (4) |
| **28**  **23 Mar** | Finalise SQA entries this week: no cost |  |  | Pupil Council Feedback (4) |  |
| **29**  **30 Mar** |  |  |  | TGS S2/3 SVA Volleyball Festival | **End of Term 3** |

**The Gordon Schools Term 4 Session 2019-2020**

**Monday 20th April – Friday 3rd July (11 weeks)**

|  |  |  |  |  |  |  |  |  |  |  |  |
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| **w/b** | **Monday** | | | **Tuesday** | **Wednesday** | | **Thursday** | | **Friday** | | |
| **30**  **20 Apr** | **Start of Term 4**  **for all** | | | Parents in Partnership (4) |  | | SQA N5 (2) &  H & AH Uplift (1)  **N5** **Art / Music / P.E.**  **(Not H Photography)**  **(Not AH Art / Drama / English / Geography / Music)**  Collegiate Meeting (5):  Self-evaluation | | **Last day in school for S4/5/6** | | |
| **31**  **27 Apr** | **SQA Exams begin** | | | S2  CfE Tracking |  | |  | |  | | |
| **32**  **4 May** |  | | | AH Uplift (2)  (AH English (Writing) |  | | AH Uplift (3)  (AH Drama & Geography)  NESCOL S2 Technology Final | | **May Day holiday** | | |
| **33**  **11 May** | PC Class  Council (5)  Registration | | |  |  | | S1 CfE  Full Report  Pupil Council Meeting (5) p5  S1 Army STEM | | Pupil Council Exec-SLT Meeting (5)  p5 | | |
| **34**  **18 May** | SLT & FH/PT Meeting (6):  Priorities 20/21 | | |  |  | | Pupil Council Feedback (5) | | SQA N5 Units & N2 – N4 Units results deadline | | |
| **35**  **25 May** | S3 CfE  Level Achieved | | |  | Sports Day | | H Uplift (2)  (H Photography)  AH Uplift (4)  (AH Art & Music) | | Last SQA exam in our Hall | | |
| **36**  **1 June** | **Occasional Day (3)**  (no SQA exams) | | | \*\*\*Start of new timetable\*\*\* | New S5 Induction  **Last day of SQA exams**  **(old S6 only)** | | New S6 Induction  DoE Bronze expedition practice | | DoE Bronze expedition practice | | |
| **37**  **8 Jun** | Parents in Partnership AGM | | |  | Theme Day  ‘Old S6’ | | DoE Bronze expedition  Immunisations  catch-up day | | DoE Bronze expedition  H&Wb YLs Showcase Abdn | | |
| **38**  **15 Jun** |  | | |  | Collegiate Meeting (6):  Calendar/WTA | | Watersports Trip departs | |  | | |
| **39**  **22 Jun** | 5 Day Visit begins for P7s | | |  |  | | P7 into S1 Information Evening (2)  p4 Pupil Council Meeting (6) | | Watersports Trip returns | | |
| **40**  **29 Jun** | Pupil Council Feedback (6) | | | S1/2/3 Merit Ceremonies | S3 Geography trip: Cullen  Prize Giving Evening | |  | | **End of Session**  **Staff Return**  **Mon 17 Aug** | | |
| **2019-20**  **Year** | | | Tracking, Reporting, Parents’ Meetings & SQA Assessments | | | | | | | | |
| **S1 Initial**  **Settling-in**  **Report** | | | Teacher by | | | | QA by | | Printing by | | To Parents on |
| **S1 Parents’ Meeting: 8 October** | | | | | | | | |
| **27 Nov**  CfE Level Achieved +  Progress + E/B/H | | | | **4 Dec** | | **5 Dec** | | **6 Dec** |
| **S1**  **Full** | | | **14 May**  E/B/H + CfE Level Achieved  Progress + Next Steps Comment | | | | **21 May** | | **22 May** | | **25 May** |
| **S2 Parents’ Meeting: Wednesday 15 January** | | | | | | | | | | | |
| **S2**  **Full** | | | **6 Dec**  E/B/H + CfE Level Achieved  Progress + Next Steps Comment | | | | **16 Dec** | | **18 Dec** | | **19 Dec** |
| **S2**  **Tracking** | | | **28 April**  CfE Level Achieved +  Progress + E/B/H | | | | **5 May** | | **6 May** | | **7 May** |
| **S3 Parents’ Meeting: 16 Dec** | | | | | | | | | | | |
| **S3**  **Tracking** | | | **15 Nov**  CfE Level Achieved +  Progress + E/B/H | | | | **25 Nov** | | **26 Nov** | | **27 Nov** |
| **S3**  **Full** | | | **12 Feb**  E / B / H + CfE Level  Next Steps Comment | | | | **27 Feb** | | **27 Feb** | | **2 March** |
| **S3**  **Achieved** | | | **25 May**  Faculty Internal data  CfE Level achieved | | | | **n/a** | | **n/a** | | **n/a** |
| **Senior Phase**  **Tracking**  **S4 / 5 / 6** | | |  | | | | | | | | |
| **1** | **1 November**  Initial SQA National  levels confirmed  WG + TG + On/Off Track for A-C | | | **9 November** | | **13 November** | | **14 November** |
| **2** | **24 February**  WG =SQA Estimate  + % + SQA TG  **This also indicates the**  **recommended Level to Parents/Carers for SQA** | | | **2 March** | | **4 March** | | **5 March** |
| **S4/5/6 Parents’ Meeting: Thursday 20 February (1) – Parents choose to attend (1) and/or (2)**  **S4/5/6 Parents’ Meeting: Tuesday 25 February (2) – Parents choose to attend (1) and/or (2)** | | | | | | | | | | | |
| * **Senior Phase Exams for N5-Higher-Adv Higher: 16 January – 31 January, 2020**   **(No S4 / 5 / 6 Study Leave) – Monday 3 February is reserved as a Catch-up day**   * **Deadline for Unit only entries to guarantee August Certification is 28 February** * Final SQA entry levels confirmed with Parents/Carers: Thursday 5 March | | | | | | | | | | | |

**Teacher dates for Calendar 2019-20:**

**Tracking, Reporting, Parents’ Meetings & SQA Assessments**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Month** | **Tracking Report** | **Full Report** | **Parents’ Evening** | **Assessment** | |
|  |  |  |  |  | |
| October |  |  | **S1**  8 Oct |  | |
|  | | | | |
| November | **S4/5/6**  1 Nov  **S3**  15 Nov  **S1 Settling-in**  27 Nov |  |  |  | |
| 8 November: Initial confirmation of SQA National 5 & Higher & AH Levels | | | | | |
| December |  | **S2**  6 Dec | **S3**  16 Dec |  | |
|  | | | | | |
| January  2020 |  |  | **S2**: 15 Jan | N5-H-AH Prelim Assessment Diet | |
|  | | | | | |
| February | **S4/5/6**  24 Feb | **S3**  13 Feb | **S4**: 20 Feb  **S5/6**: 25 Feb |  | |
|  | | | | | |
| March | **S4/5/6**  5 March  Confirm SQA Levels |  |  |  | |
|  | | | | | |
| April | **S2**  28 April |  |  |  | |
|  | | | | | |
| May | **S3 (Internal)**  25 May | **S1**  14 May |  |  | |
|  | | | | | |

**The Gordon Schools Senior Phase**

**Scottish Qualifications Authority (SQA)**

**Coursework and assessment deadlines for our pupils 2019-20**

[Abbreviations used: National 4 (N4); National 5 (N5); Higher (H); Advanced Higher (AH)]

|  |  |  |  |
| --- | --- | --- | --- |
| Subject | Level | Piece of work to be completed | TGS completion  date |
| Accounting | N5 | Coursework: in class | 11th March |
| H | Coursework: in class | 11th March |
| Administration and IT | H | Assignment | 23rd March |
| N5 | Coursework: 2 sessions in class | 3rd + 10th March |
| H | Coursework: 1 session in class | 16th March |
| Art & Design | N5 | Portfolio | 30th March |
| H | Portfolio | 30th March |
| AH | Portfolio | 22nd May |
| Biology | N4 | Assignment | 17th December |
| N5 | Assignment | 17th December |
| H | Assignment | 13th March |
| AH | Project | 3rd April |
| Business Management | N5 | Coursework: during Term 3 in class | 12th March |
| H | Coursework: during Term 3 in class | 19th March |
| Chemistry | N4 | Assignment | 6th March |
| N5 | Assignment | 6th March |
| H | Assignment | 13th March |
| AH | Project | 3rd April |
| Drama | N5 | Performance Assessment period  (Visiting Examiner) | 10th Feb-24th April |
| H | Performance Assessment period  (Visiting Examiner) | 10th Feb-24th April |
| AH | Dissertation | 24th April |
| Performance Assessment period  (Visiting Examiner) | 10th Feb-24th April |
| Economics | N5 | Coursework: during Term 3 in class | 13th March |
| H | Coursework: during Term 3 in class | 20th March |
| English | N5 | Folio | 12th March |
| H | Folio | 19th March |
| AH | Folio & Dissertation | 3rd April |
| French | N5 | Writing Assignment | 13th March |
| Speaking Assessment | 3rd April |
| H | Writing Assignment | 3rd April |
| Speaking Assessment | 3rd April |
| AH | Speaking Assessment period  (Visiting Examiner) | 10th Feb-20th March |
| Folio | 3rd April |
| Geography | N5 | Assignment in class | 11th November |
| H | Assignment in class | 2nd December |
| AH | Dissertation | 4th May |
| German | N5 | Writing Assignment | 13th March |
| Speaking Assessment | 3rd April |
| H | Writing Assignment | 3rd April |
| Speaking Assessment | 3rd April |
| AH | Speaking Assessment period  (Visiting Examiner) | 10th Feb-20th March |
| Folio | 3rd April |
| History | N5 | Assignment in class | 11th & 21st February |
| H | Assignment in class | 2nd March |
| AH | Dissertation | 20th April |
| Hospitality | N5 | Assignment | 6th March |
| Practical Activity | 3rd April |
| Modern Studies | N5 | Assignment in class | 4th & 6th December |
| H | Assignment in class | 21st February |
| AH | Dissertation | 20th April |
| Music | N5 | Composition | 16th December |
| Performing Assessment period  (Visiting Examiner) | 10th Feb-20th March |
| H | Composition | 16th December |
| Performing Assessment period  (Visiting Examiner) | 10th Feb-20th March |
| AH | Analysis | 9th October |
| Performing Assessment period  (Visiting Examiner) | 27 April-15th May |
| Photography | NPA | Course Units | 24th April |
| H | Folio | 25th May |
| Physical Education | N5 | Performance | 3rd April |
| Portfolio | 3rd April |
| H | Performance | 3rd April |
| Physics | N4 | Assignment | 6th March |
| N5 | Assignment | 6th March |
| H | Assignment | 13th March |
| AH | Project | 3rd April |
| Practical Woodwork | N5 | Assignment | 21st April |
| Practical Metalwork | N5 | Assignment | 21st April |
| Religious Moral & Philosophical Studies | H | Assignment in class | 11th March |
| Spanish | N5 | Writing Assignment | 13th March |
| Speaking Assessment | 3rd April |
| H | Writing Assignment | 3rd April |
| Speaking Assessment | 3rd April |
| AH | Speaking Assessment period  (Visiting Examiner) | 10th Feb-20th Mar |
| Folio | 3rd April |

**TGS Vision**



At The Gordon Schools we have recently renewed our Vision.

This guides our everyday actions and expectations and is a statement of what we are trying to be and do as a School.

An easy way to remember our Vision, is using the initial of our School – T G S

Our **Vision** is:

**Together Growing Succeeding**

**Together:**

Is about treating one another positively, kindly and with respect. We are all a part of the School community, the Local Huntly community and beyond. Our actions here affect other local, national and international communities.

We must consider what consequences our actions will have on others and on our environment, both locally and globally.

**Growing:**

We need you to value and look after your health. This includes your physical, mental, emotional and spiritual health.

TGS should be a happy place, with support for everyone to feel good about their health. We want you to develop confidence and resilience for life in and beyond School.

**Succeeding:**

Success means being the best possible version of yourself that you can be. If you succeed with this then you will learn as well and achieve as much as you can.

Have a growth mind-set – explore new things and aim for future successes! At TGS we want you to be proud of your achievements and successes and we will celebrate those with you.