

**The Gordon Schools**

**Proposed**

**Collegiate Staff Calendar**

**2021-2022**

* Thank you to our Staff Consultative Team and Professional Association Representatives for their inputs in representing colleagues whilst constructing our Collegiate Calendar.
* This Proposed Collegiate Calendar reflects Aberdeenshire’s school holiday pattern for 2021-2022.
* There are 3 Occasional Days allocated for this Session confirmed with our Cluster and Parent Council. The Queen’s Diamond Jubilee Holiday and the date for May Day have yet to be confirmed.
* The SQA Coursework Uplift dates for N5, H and AH for 2021-2022 are yet be published.

The SQA exam timetable for 2022 has now been published. Start and finish dates are indicated, together with Study Leave and Course Completion Time dates.

Our SQA Coordinator will issue a separate TGS SQA Calendar for the more detailed SQA deadlines once an updated SQA Key Dates document has been published.

* A full proposed list of Tracking & Reporting dates for next session is included in this draft,

together with proposed options for our PT-FH & SLT Meeting and Collegiate Meeting schedule.

**Updated: 13 October 2021**

**The Gordon Schools Term 1 Session 2021-2022**

**Monday 16th August – Friday 15th October (9 weeks)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **w/b** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **1**  **16 Aug** | **TGS**  **In-Service:** | **Start of Term 1**  **for pupils** |  |  |  |
| **2**  **23 Aug** | RAF Careers for S4 pupils  p 3 – 6  Assembly Hall |  |  |  | RAF Careers for S4 & S6 pupils  p 1 – 2  Assembly Hall |
| **3**  **30 Aug** |  | TGS PiP  Parent Forum open meeting  18:30 |  |  | p 2 NESCol talk for S6  Assembly Hall  Badenoch & Seton |
| **4**  **6 Sept** |  | Voting opens for School Captains Team | Pixel: Individual School photos |  | Voting closes for School Captains Team |
| **5**  **13 Sept** | Hands-Up Travel Survey week  Registration | TGS PiP  meeting  18:30 |  |  |  |
| **6**  **20 Sept** | Positions of responsibility for S6 are announced  Higher Geography fieldwork: Tarnash Falls | Flu Vaccinations  Pupils & Staff  Assembly Hall | S1 ‘Bin It’ Roadshow p 1+2  Flu Vaccinations  Pupils & Staff  Assembly Hall  PM only | Flu Vaccinations  Pupils & Staff  Assembly Hall  TGS Collegiate Meeting:  Working Time Agreement & Calendar 21-22 | Flu Vaccinations  Pupils & Staff  Assembly Hall  p 2 NESCol talk for S6  Assembly Hall  Gordon & Fraser |
| **7**  **27 Sept** |  |  |  |  |  |
| **8**  **4 Oct** | TGS Collegiate Meeting:  UNCRC + Pupil Participation & Voice Opportunities |  |  |  | **S1 Progress Report**  Breathing Space p 2 for S6  p 3 Badenoch & Gordon  p 4 Seton & Fraser +  Staff option at lunchtime  All Assembly Hall |
| **9**  **11 Oct** | Army Careers for S4 pupils  p 4 & 5  Assembly Hall  (see Friday) | FH-PT-SLT  Extended Leadership Team Meeting:  Positive Behaviour in Action | Army Careers for S5 pupils  p 4  Assembly Hall |  | Army Careers for Gordon House S4 & S6 pupils  p 1 (S4) & 2 (S6)  Assembly Hall  **End of Term 1** |

**The Gordon Schools Term 2 Session 2021-2022**

**Monday 1thst November – Tuesday 21st December (7 weeks & 2 days)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **w/b** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| ***10***  ***1 Nov*** | **Start of Term 2 for all** |  |  | TGS Collegiate Meeting:  Fullan, The Right Drivers: What does it mean for TGS? |  |
| ***11***  ***8 Nov*** |  | **S4/5/6 Tracking Report: Confirmation of SQA levels**  ‘Champions in School’ visit  TGS PiP  meeting  18:30 |  |  |  |
| ***12***  ***15 Nov*** |  |  | **S3 Tracking Report**  TGS  Careers Fair  Assembly Hall  All day  S4 History trip: Bannockburn | **In-Service:** | **In-Service:** |
| ***13***  ***22 Nov*** | FH-PT-SLT  Extended Leadership Team Meeting:  Faculty Improvement Priorities 21-22 and The Right Drivers |  |  |  |  |
| ***14***  ***29 Nov*** |  |  | TGS Collegiate Meeting:  Skills for learning, life and work |  |  |
| ***15***  ***6 Dec*** |  | **S2 Full Report** |  | **Senior Phase Parents Meeting (1)** |  |
| ***16***  ***13 Dec*** | Danish Colleagues in TGS during this week | **Senior Phase Parents Meeting (2)** |  |  |  |
| ***17***  ***20 Dec*** |  | **Christmas Service tbc**  **End of Term 2** |  |  |  |

**The Gordon Schools Term 3 Session 2021-2022**

**Wednesday 5th January – Friday 1st April (12 weeks & 3 days)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **w/b** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **17**  **3 Jan** |  |  | **Start of**  **Term 3 for all** |  |  |
| **18**  **10 Jan** |  | FH-PT-SLT  Extended Leadership Team Meeting: | Prelims begin | **S1 Parents’**  **Evening** |  |
| **19**  **17 Jan** |  | TGS PiP  meeting  18:30 |  |  | **S3 Full Report** |
| **20**  **24 Jan** |  |  |  |  |  |
| **21**  **31 Jan** | Danish Primary Colleagues visiting TGS Cluster this week |  | Prelims end | TGS Collegiate Meeting:  Prelim  Catch-up day |  |
| **22**  **7 Feb** |  |  | **P7 Information Evening tbc** | **Occasional Day (1)** | **Occasional Day (2)** |
| **23**  **14 Feb** | **Mid-term holiday** | **In-Service:** | **In-Service:** |  |  |
| **24**  **21 Feb** |  |  | **S4/5/6 Full Report**  **S3 Parents Meeting** |  |  |
| **25**  **28 Feb** |  |  | FH-PT-SLT  Extended Leadership Team Meeting: |  |  |
| **26**  **7 Mar** |  |  |  |  |  |
| **27**  **14 Mar** | TGS Collegiate Meeting: |  |  |  |  |
| **28**  **21 Mar** |  |  |  |  |  |
| **29**  **28 Mar** |  |  |  |  | **End of Term 3** |

**The Gordon Schools Term 4 Session 2021-2022**

**Monday 18th April – Friday 1st July (11 weeks)**

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| --- | --- | --- | --- | --- | --- |
| **w/b** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **30**  **18 Apr** | **Start of Term 4**  **for all** |  |  |  |  |
| **31**  **25 Apr** | Last day in TGS for S4/5/6 pupils before Study Leave and Course Completion Time (SLCCT) | SQA National Exam Diet begins  Pupils on SLCCT  TGS PiP  meeting  18:30 | First day of SQA exams for TGS pupils | **S2 Parents’**  **Evening** |  |
| **32**  **2 May** | **(normal School day – see**  **2nd June)** | FH-PT-SLT  Extended Leadership Team Meeting: |  |  |  |
| **33**  **9 May** | **S2 Tracking Report** |  |  |  |  |
| **34**  **16 May** |  |  | TGS Collegiate Meeting:  Improvement Plan 21-22 Review |  |  |
| **35**  **23 May** | **S1 Full Report** |  |  |  |  |
| **36**  **30 May** |  |  | SQA National Exam Diet ends | **May Day holiday**  **(re-arranged) tbc** | **Queen’s Platinum Jubilee tbc** |
| **37**  **6 Jun** | **Occasional Day (3)** | **Planned timetable change for 2022-23**  **PiP AGM** |  | TGS Collegiate Meeting:  Working Time Agreement & Calendar 22-23 |  |
| **38**  **13 Jun** | FH-PT-SLT  Extended Leadership Team Meeting: |  |  |  |  |
| **39**  **20 Jun** | **P7 into S1**  **Transition begins**  **½ year group**  **BBFF** | **P7 into S1**  **Transition begins**  **½ year group**  **GGSS** | **P7 into S1**  **Transition begins**  **whole year group** | **P7 into S1**  **Transition whole year group** | **P7 into S1**  **Transition lastday**  **whole year group** |
| **40**  **27 Jun** |  | BGE  Celebration of Learning tbc | TGS  Prize Giving tbc |  | **End of Session**  **Staff Return**  **Mon 22 Aug** |

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| **2021-22**  **Year** | Tracking, Reporting, Parents’ Meetings & SQA Assessments  (PP\* Parents Portal – electronic copy of Reports available to those who sign-up) | | | | |
| **S1 Initial**  **Settling-in**  **Report** | Teacher by | | QA by | Printing &  Available PP\* | Paper copies to Parents on |
| **S1 Parents’ Meeting: 13/1 following LNCT advice = phone option tbc** | | | | |
| **Friday 8th October**  Progress: E/B/H | | **Wednesday**  **13th October** | **Thursday**  **14th October** | **Friday**  **15th October** |
| **S1**  **Full** | **Monday 23rd May**  E/B/H + CfE Level Achieved  Progress + Next Steps Comment | | **Monday**  **30th May** | **Wednesday**  **1st June** | **Friday**  **3rd June** |
| **S2 Parents’ Meeting: 28 April following LNCT advice = phone option tbc** | | | | | |
| **S2**  **Full** | **Tuesday 7th December**  E/B/H + CfE Level Achieved  Progress + Next Steps Comment | | **Tuesday 14th December** | **Wednesday 15th December** | **Friday 17th December** |
| **S2**  **Tracking** | **Monday 9th May**  CfE Level Achieved +  Progress + E/B/H | | **Monday**  **16th May** | **Tuesday**  **17th May** | **Thursday**  **19th May** |
| **S3 Parents’ Meeting: 23/2 following LNCT advice = phone option tbc** | | | | | |
| **S3**  **Tracking** | **Wednesday 17th November**  CfE Level Achieved +  Progress + E/B/H | | **Tuesday 23rd November** | **Wednesday 24th November** | **Friday 26th November** |
| **S3**  **Full** | **Friday 21st January**  E / B / H + CfE Level  Next Steps Comment | | **Friday 28th January** | **Monday 31st January** | **Wednesday 2nd February** |
| **S3**  **Achieved** | **Friday 10th June (tbc)**  Literacy & Numeracy ACEL data:  CfE Level achieved | | **Friday**  **June 17th** |  |  |
| **Senior Phase**  **Tracking**  **S4 / 5 / 6** |  | | | | |
| **1** | **Tuesday 9th November**  Initial SQA National  levels confirmed | **Friday**  **12th November** | **Monday**  **15th November** | **Wednesday**  **17th November** |
| **2** | **Monday 28th February**  Full Report | **Monday 7th March** | **Tuesday**  **8th March** | **Thursday**  **10th March** |
| **3** | **Friday 18th March**  **Final recommended SQA Levels to Parents/Carers** | **Thursday**  **24th March** | **Friday**  **25th March** | **Tuesday**  **29th March** |
| **S4/5/6 Parents’ Meetings: 9th Dec + 14th Dec following LNCT advice = phone option tbc**  **(Parental choice to spread S4/5/6 over two evenings)**  **Prelims: Wednesday 12th January – Thursday 3rd February**  **(No Study Leave)** | | | | | |
| * **SQA deadline for confirmation of initial entries is Friday 5 November 2021** * **Deadline for Unit only entries to guarantee August Certification is tbc month, 2022** * Final SQA entry levels confirmed with Parents/Carers: **29th March, 2022** | | | | | |

**Teacher dates for Calendar 2021-22:**

**Tracking, Reporting, Parents’ Meetings & SQA Assessments**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Month** | **Tracking Report** | **Full Report** | **Parents’ Evening** | **Assessment** | |
|  |  |  |  |  | |
| October | S1:  8 October |  |  |  | |
|  | | | | |
| November | S4/5/6:  9 November  S3:  17 November |  |  |  | |
| 9th November: Initial confirmation of SQA National 5 & Higher & AH Levels | | | | | |
| December |  | S2:  7 December | S4/5/6:  9 December  14 December |  | |
|  | | | | | |
| January  2022 |  | S3:  21 January | S1:  13 January | N5/H/AH Prelims begin Wednesday  12 January | |
|  | | | | | |
| February |  | S4/5/6:  23 February | S3:  23 February | N5/H/AH Prelims end Thursday  3 February | |
|  | | | | | |
| March | S4/5/6:  18 March |  |  |  | |
| 18th March: Final confirmation of SQA National, Higher & AH Levels | | | | | |
| April |  |  | S2:  28 April | SQA N5/H/AH exams begin Tuesday  26 April | |
|  | | | | | |
| May | S2:  9 May | S1:  23 May |  |  | |
|  | | | | | |
| June | S3 ACEL  Lit & Num:  10 June |  |  | SQA N5/H/AH exams end Wednesday  1 June | |
|  | | | | | |

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**The Gordon Schools Senior Phase**

**Scottish Qualifications Authority (SQA)**

**Coursework and assessment deadlines for our pupils 2021-22**

[Abbreviations used: National 4 (N4); National 5 (N5); Higher (H); Advanced Higher (AH)]

|  |  |  |  |
| --- | --- | --- | --- |
| Subject | Level | Piece of work to be completed | TGS completion  date |
| Administration and IT | N5 | Assignment: 2 sessions in class | 15 + 16 March |
| H | Coursework: 1 session in class | 22 March |
| Art & Design | N5 | Portfolio |  |
| H | Portfolio |  |
| AH | Portfolio |  |
| Biology | N4 | Assignment |  |
| N5 | Assignment |  |
| H | Assignment |  |
| AH | Project |  |
| Business Management | N5 | Coursework: during Term 3 in class | 25 March |
| H | Coursework: during Term 3 in class | 30 March |
| Chemistry | N4 | Assignment |  |
| N5 | Assignment |  |
| H | Assignment |  |
| AH | Project |  |
| Drama | N5 | Performance Assessment period  (Visiting Examiner) |  |
| H | Performance Assessment period  (Visiting Examiner) |  |
| AH | Dissertation |  |
| Performance Assessment period  (Visiting Examiner) |  |
| Economics | N5 | Coursework: during Term 3 in class | 25 March |
| H | Coursework: during Term 3 in class | 30 March |
| English | N5 | Folio |  |
| H | Folio |  |
| AH | Folio & Dissertation |  |
| French | N5 | Writing Assignment |  |
| Speaking Assessment |  |
| H | Writing Assignment |  |
| Speaking Assessment |  |
| AH | Speaking Assessment period  (Visiting Examiner) |  |
| Folio |  |
| Geography | N5 | Assignment in class |  |
| H | Assignment in class |  |
| AH | Dissertation |  |
| German | N5 | Writing Assignment |  |
| Speaking Assessment |  |
| H | Writing Assignment |  |
| Speaking Assessment |  |
| AH | Speaking Assessment period  (Visiting Examiner) |  |
| Folio |  |
| Graphic Communication |  |  |  |
| History | N5 | Assignment in class |  |
| H | Assignment in class |  |
| AH | Dissertation |  |
| Modern Studies | N5 | Assignment in class |  |
| H | Assignment in class |  |
| AH | Dissertation |  |
| Music | N5 | Composition |  |
| Performing Assessment period  (Visiting Examiner) |  |
| H | Composition |  |
| Performing Assessment period  (Visiting Examiner) |  |
| AH | Analysis |  |
| Performing Assessment period  (Visiting Examiner) |  |
| Photography | NPA | Course Units |  |
| H | Folio |  |
| Physical Education | N5 | Performance |  |
| Portfolio |  |
| H | Performance |  |
| Physics | N4 | Assignment |  |
| N5 | Assignment |  |
| H | Assignment |  |
| AH | Project |  |
| Practical Cookery | N5 | Assignment |  |
| N5 | Practical Activity |  |
| N4 | Practical Activity |  |
| Practical Metalwork | N5 | Assignment |  |
| Practical Woodwork | N5 | Assignment |  |
| Spanish | N5 | Writing Assignment |  |
| Speaking Assessment |  |
| H | Writing Assignment |  |
| Speaking Assessment |  |
| AH | Speaking Assessment period  (Visiting Examiner) |  |
| Folio |  |

**The Gordon Schools Vision**



At The Gordon Schools, we have a living Vision that guides our everyday actions and expectations. It is a statement that embodies the values of what we are trying to be and do as a School community.

An easy way to remember our Vision, is using the initial of our School – T G S

Our **Vision** is:

**Together Growing Succeeding**

**Together:**

Is about treating one another positively, kindly and with respect. We all feel included as a part of our School community, the local Huntly community and the north-east, national and global world. Our actions here affect other local, national and international communities.

We must consider what consequences our actions will have on others around us and on the sustainability of our environment, both locally and globally.

**Growing:**

We need everyone to value and look after their health & wellbeing.

This includes our physical, mental, emotional and spiritual health.

TGS should be a happy place, with support for everyone to feel good about their health. We want everyone to develop confidence and resilience for their lives in and beyond School.

**Succeeding:**

Success means being the best possible version of yourself that you can be. If you succeed with this, then you will learn as well and achieve as much as you can.

Have a growth mind-set: explore new things and aim for future successes! At TGS we want you to be proud of the efforts you make towards your achievements and successes and we will celebrate all of this with you.